**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**MARCH 13, 2018**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS Funding for Regional Economic Dev. Board

 Road Closure-Woodlawn Drive

 Mindy Moss

PUBLIC COMMENTS (Time allocated 10-minute’s total) APPROVAL OF PREVIOUS

MONTH CHECK REGISTERS

APPROVAL OF BILLS

MINUTES REGULAR MEETING MINUTES FEBRUARY 13, 2018

MONTH WORK SESSION MINUTES FEBRUARY 19, 2018

 EXECUTIVE SESSION MINUTES FEBRUARY 19, 2018

REPORTS MANAGER’S REPORT

 EMS

 EMA DIRECTOR

 FIRE

 FAMILY CONNECTIONS

OLD BUSINESS

\*UPDATE\* Ordinance 01-2018 International Residential Code 2nd reading \*UPDATE\* Ordinance 02-2018 International Building Code 2nd reading

\*ACTION ITEM\*

NEW BUSINESS

\*ACTION ITEM\* R5-2018 Safety Coordinator Resolution

\*ACTION ITEM\* R6-2018 Volunteers and Elected Officials Workers’ Compensation

\*ACTION ITEM\* Logos (See Attachment)

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EXECUTIVE SESSION

APPEARANCES Mark Joy

 Mindy Moss

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**REGULAR MEETING MINUTES**

**FEBRUARY 13, 2017**

**6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:31 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**AGENDA AMENDMENTS-**

**Motion made by Blackmon to accept the agenda. Second by Kinsey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**PUBLIC COMMENT-** Librarian Betty Fair wanted to thank the Commissioners for the work of the Road Dept. employees that cleaned up around the library. Shirley Garrett also thanked the Commissioners for the clean up on Old 39.

**PREVIOUS MONTH CHECK REGISTER- Motion made by Bussey to approve previous month check register. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPROVAL OF BILLS**

**Motion made by Bussey. Second by Kinsey to approve the bills as presented.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon and Lewis.

**MINUTES**

January 9, 2018 Regular Meeting Minutes. **Motion made by Blackmon to approve the minutes. Second by Hayes.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

January 23, 2018 Work Session meeting**. Motion made by Kinsey to approve the minutes. Second by Blackmon.** Voting Yes – Kinsey, Hayes, Blackmon, and Lewis. (Bussey did not attend so he abstained from voting.)

**MANAGER’S REPORT**

**EMS-** Ems report for January total calls 35, 28 transports, and 7 refusals.

**EPD-** Jason informed the Commission that we received a final letter from EPD that we had met all the qualifications on the approval of closing the inert pit after 3 years.

**ERA**- Jason received a quote on the Methane Monitoring at the landfill from ERA with a total annual savings of $460.00. **Motion made by Blackmon to change the Methane Monitoring at the landfill from TTL to ERA. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**LED Sign**- We have received quotes for a new LED Sign and we have the insurance money to purchase the sign. Jason stated we need to find a location for the new sign. He mentioned putting the new sign in front of the DFCS office. **Motion made by Bussey to place the new LED Sign in front of the DFCS office. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**LMIG**- Jason stated that we need to set a date for a work session so that the Kaigler Road project along with Hatcher and Castellow Roads can be discussed for LMIG 2018.

**Sheriff**- Sheriff Foster submitted a letter from the Pataula Drug Task Force informing the Commission that it has been dissolved. A final disbursement check for $7456.49 was submitted as well.

**Fire Dept. -** Fire Chief John E. Pate gave a report to the Commission of activities that the Fire Dept. has been working on since the last meeting. The addition onto Fire Station 1 is almost complete. John Everett stated that it looks very good. He requested new insulated electric roll up doors for the Georgetown Fire station and non-insulted electric roll up doors for the Bonopartes Station. John Everett has talked and received a quote from a company that does pump testing on pumpers. He also presented some vehicles that he would like the Commission to declare surplus. Jason and John Everett will list the vehicles on Govdeals.com to try to get the very best price possible. **Motion made by Bussey to declare the Fire Dept. vehicles presented as surplus. Second by Blackmon.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**FAMILY CONNECTIONS**- Lewis informed everyone that Sara Lee is continuing to work with School and supporting the Library.

**OLD BUSINESS-**

**Recreation Project-** Lewis asked that we add this to the work session on Monday February 19, 2018.

**NEW BUSINESS-**

**USDA Building Loan -** Lewis stated that we have contacted Ameris Bank about paying off the USDA note on the building where EMS is currently located. **Motion made by Blackmon to move forward with the Ameris Bank note to pay off the USDA note on the building where EMS is currently located. Second by Kinsey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**2018-3 Exhibit A Coroner Budget Amendment-** **Motion made by Blackmon to approve the Coroner budget amendment. Second by Bussey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**P9-2018 Georgia Crime Disciplinary Policy**- **Motion made by Bussey to approve P9-2018 Georgia Crime Disciplinary policy. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**P10-2018 Georgia Crime Media Protection Policy**- **Motion made by Bussey to approve P10-2018 Georgia Crime Media Protection Policy. Second Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**P11-2018 Georgia Crime Natural Disaster Policy**-**Motion made by Blackmon to approve P11-2018 Georgia Crime Natural Disaster Policy. Second by Bussey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**1st Reading 01-2018 Ordinance International Residential Code-** A first reading of 01-2018 Ordinance International residential code.

**1st Reading 02-2018 Ordinance International Building Code**- A first reading of 02-2018 Ordinance International Building Code.

**Tax Assessor Letter**- Lewis tabled this for the work session on Monday.

**Health Board Appt**.- O’Shaugnessy Massey has accepted to appointment for the Health Board. **Motion made by Kinsey to appoint O’Shaugnessy Massey to the Health Board. Second by Bussey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**SPLOST**- Lewis asked for this to be added to the Work Session on Monday.

**HB 829 Board of Education**- This was an FYI for the Commissioners to raise the monthly fee for School Board members.

**Tax Commissioner-** Turned in a report on delinquent property totaling $352,289.07.

**Georgia Dept. of Behavioral Health & Development Disabilities Board**- Lewis asked the audience and citizens for assistant on finding a member for this board.

**EXECUTIVE SESSION-**

**APPEARANCES** –

**Henry Balkcom IV** –Henry Balkcom IV came before the Commissioners to announce his running for Superior Court Judge. He stated that he has enjoyed working as Probate Judge for The Unified Gov’t of Georgetown-Quitman County. We are a part of the Pataula Judicial Circuit which is made up of seven counties; Randolph, Clay, Quitman, Terrell, Early, Miller, and Seminole. He wanted to thank the Commission for their support over the years.

**Laura Schneider –** Laura Schneider of River Valley Regional Commission addressed the Board about the dumping of deer carcass at the Pataula Creek watershed. She gave a handout with photos of the locations where the carcass were found. They are working to stop the illegal dumping. There will be signs put up in hopes to stop this crime. The Road dept. will assist with putting up the signs.

**Tim Simpson-** Tim Simpson of Barrett and Simpson Engineering informed the Commission that we received one bid from Mid South Paving. The Commission needs to decide if they want to award; the whole bid to the contractor or do it in parts as we go forward. We have 30 days to respond. Lewis stated that we would have a work session and discuss this further. Jason will be in contact with Simpson after the work session.

**MEETING ADJOURN**

Motion to adjourn 8:08 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MEETING MINUTES**

**FEBRUARY 19, 2018**

**10:00AM**

**CALLED TO ORDER** The meeting was called to order at 10:01 a.m. with prayer. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey and Bussey. County Manager Jason Weeks, County Clerk Carolyn Wilson and Financial Officer Teri Odom.

**Fire Station RFP**- John Everett presented two options to the Commission for the new Fire station. The first option is to go with a loan of $ 1.3 million to build the new Fire station/EMS Complex out on Hwy 39. The other option is to purchase the old Equipment Source Building on Hwy 82 turn that into the new Fire station/EMS Complex and build a smaller station on Hwy 39. The old Equipment Source Building also comes with five additional acres of land. The fire dept. would like to go with the latter option to save taxpayers money. They would also be able to close the Cool Branch Station and possibly sell it. Lewis asked John Everett what were their plans on both buildings as far as dressing up the front. He stated they would do some type of rock or brick and landscaping on both buildings.

John Everett also stated that the 50/50 Forestry Land grant was received.

**Fire Dept. Surplus R2-2018**- John Everett presented three pieces of fire equipment to declare as surplus below is a description of those three pieces.

Ford 2001 Ambulance

Vehicle Identification Number 1FDSS34F41HB77314

Title Number 777863092099158

Federal Motors 1988 E-one

Vehicle Identification Number 1F9BBAA88J1037292

Title Number 775492062798158

Chevrolet 1987 C6500

Vehicle Identification Number 1GBL7D1Y4HV112601

Title Number 771712003324119

**Motion made by Blackmon to approve Resolution R2-2018 Surplus Equipment. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Motion made by Bussey to approve Exhibit A for the Surplus Property. Second by Kinsey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**LED Sign**- After some discussion about what lettering the Commission wanted on the sign a **Motion made by Bussey to approve the lettering on the sign to read Georgetown-Quitman County. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Pataula Drug Task Force Refund**- **Motion made by Blackmon to set the Pataula drug task force refund to be set aside for employee retirement project. Second by Kinsey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**R1-2018 Strip of Property**- **Motion made by Blackmon for Resolution R1-2018 and letter to adjoining property owners to be able to purchase the small strip of land. Second by Bussey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**R3-2018 SPLOST**- **Motion made by Blackmon to approve Resolution R3-2018 SPLOST. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**LMIG**- Jason explained to the Commission that they have different options for the Kaigler Road project. He stated that we have $517,113.12 in LMIG money from the past 4 years. We received one bid from MidSouth paving for the Kaigler Road project. Jason said we could do the whole project on Kaigler Road repaving the paved portion, paving the dirt part, widening the road, and do the sidewalks. In addition, Hatcher Road point repairs, point repairs on Castellow, and a repair place on Lower Lumpkin. After completing all this we would still have $400,000.00 left in TSPLOST funds. **Motion made Blackmon to approve the entire Kaigler Road project for $712,616.00 with the intentions of negotiating cost with the contractor. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**EXECUTIVE SESSION- Motion made by Blackmon to go into Executive Session to discuss personnel. Second by Bussey.** Voting Yes-Bussey, Hayes, Kinsey, Blackmon, and Lewis. **Motion made by Kinsey to return to regular session. Second by Hayes.** Voting Yes-Hayes, Kinsey, Blackmon, and Lewis. The Chairman stated nothing was done in Executive Session that required a vote.

Chairman Lewis stated that Jason would meet with the Tax Assessors at their March meeting in response to their letter.

**Tax Commissioner-** Tax Commissioner Mindy Moss gave a list to the Commissioners of delinquent taxpayers. She hopes the Commissioners will know some of the people and can help her by talking to them to get the list down. Ms. Moss is willing to do anything possible to work with people on delinquent taxes.

**Special Election**- Chairman Lewis stated that the current Probate Judge is resigning to run for Judge of Superior Court. The Clerk of Superior Court is in line to fill that position until a new Probate Judge is elected. Lewis wants to set up a time to meet with the Clerk of Superior Court to discuss compensation for this position. **Motion made Blackmon to appoint an associate Judge to fill in for Probate Judge for the remainder of the term. Second by Bussey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

Lewis asked Jason to call Probate Judge Henry Balkcom IV to see if he could meet with them.

**MEETING ADJOURN**

Motion made by Blackmon to adjourn.

Probate Judge Henry Balkcom IV arrived and the meeting reopened at 12:09 with all Commissioners still present. Commissioners spoke with Balkcom and asked him to appoint someone or resign today or tomorrow. Commissioner Blackmon added that they are trying to save money. Balkcom stated that he did not think there was enough time for him to resign and avoid a special election. Balkcom pointed out that Probate Judge is a non-partisan election position. The Commissioners asked Balkcom if he had another solution for his position that would save the County money. **Motion made by Blackmon to go into Executive Session to discuss personnel. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Motion made Blackmon to close Executive Session. Second by Kinsey**. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**Motion made by Blackmon to return to regular session. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

Balkcom agreed to think over the options that the Commissioners presented and to get back with them with his decision. Lewis thanked Balkcom for taking the time to meet and talk with them.

 Lewis stated that the Tax Assessors board agreed to the letter of increase. Maurine Thorne has agreed to work three months rather than six months. Lewis also stated that he would like the Tax Assessors to come up with an alternate plan for a Tax Assessor in the next 60 days.

Lewis would like Jason to find out when Beck Fendley would be available to meet to discuss the vacancy of Probate Judge.

**APPEARANCES**

**MEETING ADJOURN**

Motion made by Bussey to adjourn at 1:19 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager